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NEWLY ADMITTED STUDENTS
https://issp.virginia.edu/newly-admitted-students

STEP 1: Accept your offer with UVA

STEP 2: Complete the ITS New Student Checklist

STEP 3: Determine if you wish to obtain F-1 or J-1 status
(more information on website)

STEP 4: Complete our initial I-20/DS-2019 survey. This form is required if you intend to study in the United States under the F-1 or J-1 visa.
ISSP CONNECT
CONNECT.ISSP.VIRGINIA.EDU

- Within 5-6 business days after you submit the survey, you will receive a link to your UVA email with instructions to access ISSP Connect to complete your immigration request.

- Always check your official UVA email!

- Please use a laptop or desktop computer to complete immigration request. Do not use a mobile device.

- Ensure you complete all required fields and checkboxes within the request.
If you have an active SEVIS record at a U.S. institution, please complete the “Transfer In” form within your request in ISSP Connect. Additionally, if you have dependents (spouse/children) that you will bring, make sure to enter their details in the corresponding fields.

INSTRUCTIONS:

- This immigration request is for students seeking F-1 status only.
- If you are in the United States or will arrive to the United States under a different visa status, please email a copy of your visa document to issp@virginia.edu.
- Note:
  - If you DO have an active F-1 SEVIS record at a U.S. institution, you must click on the Transfer In button below to complete and submit separately.
  - If you do NOT, please skip and submit information on all other tabs of your profile.
- Dependents:
  - Adding dependents means adding your spouse or your children under F-2 status. Do not add a dependent if you do not have a spouse or children.

Do you intend to apply for a J-1 student visa? *
- Yes
- No

Do you have an active F-1 SEVIS record at a U.S. institution? *
- Yes
- No

Do you plan to bring a spouse and/or dependent child while studying at UVA? *
- Yes
- No
All students must provide funding to cover at least 1 academic year. You can find the minimum total amount on the financial details tab within ISSP Connect.

- Financial document must not be older than 6 months from date of submission.
- You or your sponsor’s name and the funding amount must be listed on the statement. Any currency is accepted if it is equivalent to the total cost.

Below you will find the record of your funding as reflected in International Office records. Should these need to change, please complete a Financial Information Update on your Available Requests tab.

Note: an Affidavit of Support is required if your financial support will include family or other sponsor funds. The length of time your verifier (sponsor) indicates will determine the duration of your I-20. Please have your family/sponsor indicate that they will support you for all years of study required to graduate.

<table>
<thead>
<tr>
<th>Number of Months in Estimation</th>
<th>9 Months</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition &amp; Fees</td>
<td></td>
</tr>
<tr>
<td>Living Expenses</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
<tr>
<td>Dependent Cost</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$56096 USD</td>
</tr>
</tbody>
</table>
You will input the funding amount in the corresponding funding section. For example, if your family will assist you, you will place the amount in the “Other Funding Amount” section and enter “Family Funds”. If you are funded by your department, enter the amount in the “School Funding Amount”.

### Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Tuition Amount</td>
<td>$33274</td>
</tr>
<tr>
<td>Living Expenses Amount</td>
<td>$19374</td>
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<tr>
<td>Dependent Expenses Amount</td>
<td>$0</td>
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<tr>
<td>Other Expenses Amount</td>
<td>$2950</td>
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</tbody>
</table>

### Funding

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Funding Amount</td>
<td>$0</td>
</tr>
<tr>
<td>School Funding Amount</td>
<td>$0</td>
</tr>
<tr>
<td>School Funding Remarks</td>
<td></td>
</tr>
<tr>
<td>Other Funding Amount</td>
<td>$56098</td>
</tr>
</tbody>
</table>

Total Funding: $56098
Financial Documentation Upload

- If you are a PhD student, you will upload your acceptance letter, showing your funding information, here.
- If you are self funded or sponsored, upload the bank statement here.

Affidavit of Support Upload

- If you are sponsored by a family member or other sponsoring agency, you must upload an affidavit of support here. You can use the template seen within the request.
ISSP Connect is where you will submit immigration requests. Processing time is 3-5 business days.

Application Status Definitions

- **IN REVIEW**: Needs approval from your academic advisor or instructor. Reach out to your academic advisor or instructor for approval.

- **PENDING**: Your application has not been submitted to ISSP for review

- **SUBMITTED**: Your application has been submitted to ISSP for review

- **CLARIFICATION REQUESTED**: You need to make corrections to your application based on advisor remarks. You will need to ensure you re-submit your request.

- **APPROVED**: Your request is approved. However, our advisor will need to create your I-20/DS-2019.

- **COMPLETED**: Your I-20/DS-2019 is available to be retrieved from the documents section of your profile.
PAY I-901 SEVIS FEE

- If your SEVIS records are transferring to UVA, you will not pay the SEVIS fee again.

- All students with an initial I-20 or DS-2019 are required to pay the SEVIS fee at fmjfee.com

- You need your SEVIS number, located on your I-20 or DS-2019 to pay the SEVIS fee.
TRAVEL.STATE.GOV

HTTPS://TRAVEL.STATE.GOV/CONTENT/TRAVEL/EN/US-VISAS/STUDY/STUDENT-VISA.HTML

Appointment Wait Time

Check the estimated wait time for a nonimmigrant visa interview appointment at a U.S. Embassy or Consulate.

Note: Embassies and Consulates may have a separate process for visa cases where the in-person interview requirement is waived. In general, wait times for those cases are shorter, but they are not reflected in the table below. Please check the individual Embassy or Consulate website to determine if your case is eligible for a waiver of the in-person interview.

Select a U.S. Embassy or Consulate:

Manila

<table>
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<tr>
<th>Nonimmigrant Visa Type</th>
<th>Appointment Wait Time</th>
</tr>
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<tbody>
<tr>
<td>Visitor Visa</td>
<td>360 Calendar Days</td>
</tr>
<tr>
<td>Student/Exchange Visitor Visas</td>
<td>25 Calendar Days</td>
</tr>
<tr>
<td>All Other Nonimmigrant Visas</td>
<td>34 Calendar Days</td>
</tr>
</tbody>
</table>

See details on appointment availability and processing times
Online Nonimmigrant Visa Application (DS-160)

Apply For a Nonimmigrant Visa

Welcome!

The first step in applying for a U.S. nonimmigrant visa is to complete your application. It takes approximately 90 minutes to do this. After you submit your application, you can move on to the next steps such as scheduling your interview.

Important: Before You Start

1. Learn about Types of Visas.
2. Use only Internet Explorer 11 or higher, Firefox, or Google Chrome 58 when completing your application. Safari and Microsoft Edge are not supported.
3. Gather your documents.
4. Review the instructions and FAQ.

Notes:

Other people can assist you with your visa application. Note that under U.S. law (22 C.F.R. 41.103) you must electronically sign and submit your own application unless you qualify for an exemption. Even if someone else helped you complete the application, you (the applicant) must click the "Sign Application" button, or your application may not be accepted.

**Please be patient as you use this form. Download times may vary depending on your internet connection speed.**

FAQs

Select a location where you will be applying for this visa

PHILIPPINES, MANILA

Enter the code as shown:

MTKH

This visa application will ask you to upload a digital photo of yourself.

Test Photo Photo Standard Guide

Select a location and make sure you have the documents and information you will need.

START AN APPLICATION

You will be asked for your application ID and answer a security question.

RETRIEVE AN APPLICATION

Additional Information

- Write down the Application ID displayed on the top right hand corner of the page. If you close your browser window, you will need your ID to access your application again.
- Save your application frequently. The system will time out after 20 minutes of inactivity, and you will lose all unsaved information.
- Read more about U.S. visas at travel.state.gov.
- Visit the website of the U.S. Embassy or Consulate.
TIPS ON APPLYING FOR F/J VISA

- **10 Points to Remember When Applying for a Student Visa | NAFSA**
- Ties to your home country
- Do not use a 3rd party “Visa assistance” company. Not necessary and increases risks of scams.

BRING THE FOLLOWING DOCUMENTS

- Passport
- Photo
- DS-160 Confirmation Page
- I-20 or DS-2019
- Receipts for visa application and SEVIS Fee
- Financial Documents
VISA APPLICATION

• Most U.S. embassies and consulates will prioritize student visas
• Depending on the status of COVID-19 in each region, more U.S. embassies and consulates will plan to open this summer to process student visas
• Interview waiver program does not apply if student is seeking F/J visa through a third country
• ISO will not issue visa support letters for students or families
ARRIVING TO THE UNITED STATES

- Bring a physical copy of your I-20 or DS-2019 with your wet signature. E-copies on your phone or tablet is not acceptable for entry to the U.S.
- Do not leave your I-20 or DS-2019 in your check-in luggage. Always carry it with you.
- Show your valid passport with your valid student visa.
- Check your entry stamp. Make sure it states your date of entry and your F-1/J-1 status
I-94

**Most Recent I-94**

Admission (I-94) Record Number: [redacted]
Most Recent Date of Entry: 2017 June 05
Class of Admission: F1
Admit Until Date: D/S
Details provided on the I-94 information form:

- Last/Surname: [redacted]
- First (Given) Name: [redacted]
- Birth Date: [redacted]
- Passport Number: [redacted]
- Country of Issuance: China

Get Travel History

**Notes:**
- Effective April 26, 2013, DHS began automating the admission process. An alien lawfully admitted or paroled into the U.S. is no longer required to be in possession of a preprinted Form I-94. A record of admission printed from the CBP website constitutes a lawful record of admission. See 8 CFR § 1.4(d).
- If an employer, local, state or federal agency requests admission information, present your admission (I-94) number along with any additional required documents requested by that employer or agency.
- Note: For security reasons, we recommend that you close your browser after you have finished retrieving your I-94 number.
ARRIVING TO THE UNITED STATES

SESSION K AIRBUS TO UVA – AUGUST 16

STUDENT COUNCIL WILL BE PROVIDING AIRBUS SERVICES FROM WASHINGTON DULLES INTERNATIONAL AIRPORT TO THE UNIVERSITY OF VIRGINIA ON AUGUST 16 FOR STUDENTS THAT WILL BE ATTENDING SESSION K ORIENTATION (AUGUST 16 TO 18). SESSION K ORIENTATION IS FOR NEW STUDENTS TRAVELING A GREAT DISTANCE, INCLUDING, BUT NOT LIMITED TO, INTERNATIONAL STUDENTS.

*AIRBUS WILL ONLY RUN ON AUGUST 16*

TO SIGNIFY INTEREST AND LEARN MORE ABOUT THE BUS SERVICE, PLEASE GO TO THIS QUALTRICS FORM BY JUNE 15. IF YOU HAVE ANY MORE QUESTIONS THAT WERE NOT ANSWERED BY THE QUALTRICS, PLEASE EMAIL: STUDCO-AIRBUS@VIRGINIA.EDU.
## Arriving to the United States

### Alternative Options

| Fly directly to Charlottesville Albemarle Airport | • Located 20 minutes from UVA  
• [Transportation from Charlottesville Airport](#)  
• Uber and Lyft provide service in Charlottesville |
|---------------------------------------------------|----------------------------------------------------------------------------------|
| Fly to Dulles International Airport near Washington, D.C. | • Register for the [Session K Airbus](#) (August 16)  
• Take the [Virginia Breeze/Megabus](#) from Dulles International Airport to Charlottesville  
• Take the train ([Amtrak](#)) to Charlottesville |

*ISO does not endorse any company for travel to Charlottesville*
MANDATORY: LOCAL U.S. ADDRESS

ONCE YOU HAVE SECURED YOUR LOCAL CHARLOTTESVILLE ADDRESS, PLEASE UPDATE ON UVA SIS
MANDATORY: LOCAL U.S. ADDRESS

Enter your Charlottesville/local address here
MANDATORY: IMMIGRATION CHECK-IN

AFTER YOU ARRIVE TO CHARLOTTESVILLE, LOG ONTO ISSP CONNECT AND SUBMIT “IMMIGRATION CHECK-IN”.

YOU WILL NEED TO UPLOAD
• PASSPORT
• VISA STICKER (OR ENTRY STAMP, IF YOU’RE CANADIAN)
• I-94
• I-20 OR DS-2019
# IMPORTANT DATES AND RESOURCES

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<td>F-1 Employment Rules</td>
</tr>
<tr>
<td>W A H O O Welcome</td>
<td>J-1 employment Rules</td>
</tr>
<tr>
<td>Academic Resources</td>
<td>Social Security</td>
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<td>Banks</td>
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<tr>
<td>Immunization Requirements</td>
<td>Department of Motor Vehicles</td>
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FOR ALL HOUSING QUESTIONS, PLEASE CONTACT HOUSING & RESIDENCE LIFE

• HOUSING.VIRGINIA.EDU
• HOUSING@VIRGINIA.EDU
• 434-924-3736
ORIENTATION AND GLOBAL GREETERS
THANK YOU

ANY QUESTIONS?