Immigration Info Webinar

Friday, May 5 9AM ET

- Session will be recorded and posted on ISSP Connect
- Please remain muted with video off during presentation
## CONTENTS

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>How to request I-20/DS-2019</td>
<td>1</td>
</tr>
<tr>
<td>How to pay I-901 SEVIS Fee</td>
<td>2</td>
</tr>
<tr>
<td>How to apply for visa</td>
<td>3</td>
</tr>
<tr>
<td>Entering the United States</td>
<td>4</td>
</tr>
<tr>
<td>Mandatory Immigration Check-in</td>
<td>5</td>
</tr>
</tbody>
</table>
STEP 1
Accept your offer with UVA

STEP 2
Complete the ITS New Student Checklist

- You are required to create your UVA email and set up your NetBadge authentication
- ISO will communicate directly to your UVA email, NOT Darden, Comm, Law, etc.
STEP 3

• Determine if you wish to obtain F-1 or J-1 status
• Transferring your F1 or J1 status to UVA (if you have a SEVIS record active at a U.S. institution)
• Changing to F1 or J1 Status
STEP 4

Complete our initial I-20/DS-2019 survey. This form is required if you intend to study in the United States under the F-1 or J-1 visa. Do not submit duplicate requests.

If you do not intend to study at UVA under the F-1 or J-1 visa, please send a copy of your visa status to issp@virginia.edu
STEP 5

• You will receive a link to your UVA email with instructions to access [ISSP Connect](#) to complete your immigration request **within 5 business days**.

• **Please use a laptop or desktop computer to complete immigration request. Do not use a mobile device.**

• Ensure you complete all required fields and checkboxes within the request.

Do not attempt to log into ISSP Connect prior to receiving the invitation to access the system as you will not be able to request your I-20 or DS-2019.
Welcome to ISSP Connect: Your Immigration Portal

Please use a laptop or desktop to log into ISSP Connect. Do not use a mobile device.

NEWLY ADMITTED STUDENTS

CURRENT STUDENT LOGIN

OPT/ALUMNI LOGIN

SCHOLARS, EMPLOYEES AND DEPARTMENTS LOGIN
Welcome to the University of Virginia!

We are pleased that you have decided to pursue your studies at UVA. The staff of the International Studies Office (ISO) is ready to help you adjust to life in Charlottesville and to life at a North American research university. To be an F-1 student visa holder in the United States, please complete our I-20 request form to obtain the necessary immigration document to enter the United States.

ISO New Student Orientation Session - To be announced

Application Status Definitions

- **PENDING:** Your application has not been submitted to ISSP for review
- **SUBMITTED:** Your application has been submitted to ISSP for review
- **CLARIFICATION REQUESTED:** You need to make corrections to your I-20 application based on advisor remarks. You will need to ensure you re-submit your request.
- **APPROVED:** Your request is approved. However, our advisor will need to create your I-20.
- **COMPLETED:** Your I-20 is available to be retrieved from the documents section of your profile.

ISSP Hours of Operation

Monday-Friday 8AM-5PM EDT
INSTRUCTIONS:

- This immigration request is for students seeking F-1 status only.
- If you are in the United States or will arrive to the United States under a different visa status, please email a copy of your visa document to jssp@virginia.edu.
- Note:
  - If you DO have an active F-1 SEVIS record at a U.S. institution, you must click on the Transfer In button below to complete and submit separately.
  - If you do NOT have an active F-1 SEVIS record at a U.S. institution, please skip and submit information on all other tabs of your profile.
- Dependents:
  - Adding dependents means adding your spouse or your children under F-2 status. Do not add a dependent if you do not have a spouse or children.

Do you intend to apply for a J-1 student visa? *
- Yes
- No

Do you have an active F-1 SEVIS record at a U.S. institution? *
- Yes
- No

Do you plan to bring a spouse and/or dependent child while studying at UVA? *
- Yes
- No

Instruction: You must submit this request if you are currently present in the U.S. to have your SEVIS record transferred to UVA.

Transfer In (Questionnaire)

Required *

Transfer Release Date *

School/Campus Name

MM/DD/YYYY

School Code
Personal & Program Section

- Upload your Passport
- Add dependent information
- No U.S. Address needed, it’s OK blank
- Make sure your program dates align with your program of study
- Majors listed may not reflect your major at UVA. SEVIS labels and UVA labels may differ.
Financial Details

Below you will find the record of your funding as reflected in International Office records. Should these need to change, please complete a Financial Information Update on your Available Requests tab.

Note: an Affidavit of Support is required if your financial support will include family or other sponsor funds. The length of time your verifier (sponsor) indicates will determine the duration of your I-20. Please have your family/sponsor indicate that they will support you for all years of study required to graduate.

<table>
<thead>
<tr>
<th>Number of Months in Estimation: 9 Months</th>
<th>Tuition &amp; Fees: $74200</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Living Expenses: $27170</td>
</tr>
<tr>
<td></td>
<td>Other: $3673</td>
</tr>
<tr>
<td></td>
<td>Dependent Cost: $0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$105043 USD</strong></td>
</tr>
</tbody>
</table>

9 months = One academic year. We need to see funding for only one academic year.

Total amount we need to see in your combined financial statements.
Financial Details

If adding dependent:
Spouse = $7000
Child = $4000
Acceptable Financial Documents

*No older than 6 months*

- Personal/family bank statements
- Documentation from a sponsor – Affidavit of support required
- Financial aid letters
- Scholarship letters
- **Approved** loan letters
- Graduate assistantship award letters

Unacceptable Financial Documents

- Proof of employment
- Real estate holdings
- Salary verification letters
- Property/life insurance policies
- Unapproved loan documents

Note: an Affidavit of Support is required if your financial support will include family or other sponsor funds. The length of time your verifier (sponsor) indicates will determine the duration of your I-20. Please have your family/sponsor indicate that they will support you for all years of study required to graduate.
Below you will find the record of your funding as reflected in international Office records. Should these need to change, please complete a Financial Information Update on your Available Requests tab.

Note: an Affidavit of Support is required if your financial support will include family or other sponsor funds. The length of time your verifier (sponsor) indicates will determine the duration of your I-20. Please have your family/sponsor indicate that they will support you for all years of study required to graduate.

I certify that the financial support documentation submitted in this request is accurate. 

Financial Documentation
Financial Documentation

I understand that I must demonstrate financial support for a minimum of 1 year of studies but that I am responsible to provide funding for all years of study at the University of Virginia. 

Affidavit of Support
Letter from family member or sponsoring agency/government/companies
Please upload the applicable documentation (see Affidavit of Support Documentation Requirements). Your sponsor can use this template.

Browse
or drag a file here
Submitting Your Application

Make sure you double check your application and submit your application when you have completed your I-20/DS-2019 request.
Check Your UVA Email

• You will receive an email when your I-20 or DS-2019 is ready to be downloaded from ISSP Connect
• You must print and sign your I-20 or DS-2019 with wet ink. Digital signatures from students are not acceptable
• Remember to bring a hard copy of your I-20 or DS-2019 when you enter the U.S. –Digital copies of your I-20 or DS-2019 will not be acceptable.

Pay I-901 SEVIS Fee

• Use your SEVIS ID, located on your I-20/DS-2019 to pay your SEVIS fee
• Your program number or school code is also located on your I-20/DS-2019
• Pay at fmjfee.com
• If you are a student transferring your SEVIS record, you may have already paid the I-901 fee. Check fmjfee.com
Complete the following before you arrive to the United States

- Input your Charlottesville address in UVA SIS. Make sure to follow the correct U.S. address guideline. Review address and phone standards here.
- Within 3 days of arriving to Charlottesville, it is mandatory to complete Immigration Check-in. Review check-in instructions here.
- Review and take part in Global Greppea events.
- Complete your pre-arrival student health record.
- Purchase mandatory health insurance coverage.

<table>
<thead>
<tr>
<th>UNDERGRADUATES</th>
<th>GRADUATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Register for Orientation with New Student Programs</td>
<td>• Required English language proficiency test for graduate students</td>
</tr>
<tr>
<td></td>
<td>• Determine if you need to take the University of Virginia English Language Proficiency Exam</td>
</tr>
<tr>
<td>DATE AND TIME TBA</td>
<td>• Review the UVA and Charlottesville guide</td>
</tr>
<tr>
<td></td>
<td>• DATE AND TIME TBA</td>
</tr>
</tbody>
</table>

NEW INTERNATIONAL STUDENT PRE-ARRIVAL SERIES

<table>
<thead>
<tr>
<th>Virtual Events</th>
<th>Date and Time</th>
<th>Recording Link (To be posted after session)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Immigration Info</td>
<td>Friday, May 5 at 9AM ET</td>
<td></td>
</tr>
<tr>
<td>Session</td>
<td>Friday, June 15 at 9AM ET</td>
<td></td>
</tr>
<tr>
<td>&quot;What I wish I had known...&quot;</td>
<td>Friday, June 23 at 9AM ET</td>
<td></td>
</tr>
<tr>
<td>Parents/Guardian Q&amp;A</td>
<td>Friday, July 14 at 9AM ET</td>
<td></td>
</tr>
<tr>
<td>Academic Culture</td>
<td>Friday, July 21 at 9AM ET</td>
<td></td>
</tr>
<tr>
<td>Health &amp; Wellness Q&amp;A</td>
<td>Friday, August 4 at 9AM ET</td>
<td></td>
</tr>
<tr>
<td>Finding Your Community</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Remember, you are not permitted to enter the United States more than 30 days prior to your program start date.
Visa

VISA REQUIREMENT

• All nonimmigrants require a valid visa stamp in their passports before coming to the U.S. under any nonimmigrant status, including F & J
  • An exception to this rule exists for citizens of Canada (and Bermuda under limited circumstances), who are visa exempt.

VALIDITY

• Visa stamps in passports are used only for admission to the U.S.
• Upon entry into the U.S. visa stamps do not contribute to one's legal status and may expire while the nonimmigrant is residing in the U.S.
• An expired visa must be renewed following a departure from the U.S. with the intent to return in the corresponding legal status.
• Do not mistake the validity of your visa for the duration of approved stay in the U.S.
Visa

Helpful Links

- DS-160: Online Nonimmigrant Visa Application (state.gov)
- DS-160: Frequently Asked Questions (state.gov)
- 10 Points to Remember When Applying for a Student Visa | NAFSA

After you have completed the DS-160, you must take these next steps below:

- **Print and keep the DS-160 barcode page.** (You will not need to print the full application.)

- **You must schedule a visa interview appointment.** (The U.S. Embassy or Consulate does not schedule an appointment for you.) Visit the U.S. Embassy or Consulate website where you will be interviewed for country-specific instructions.

- **Pay the visa application processing fee.** Review country-specific instructions on the U.S. Embassy or Consulate website.
Enter “University of Virginia” as Organization Name if you have no U.S. point of contact
Entering the U.S.

- Initial students are not eligible to enter the United States earlier than 30 days prior to program start date.
- Make sure you are carrying the following documents:
  - Valid passport
  - Valid F-1/J-1 visa
  - Form I-20/DS-2019 signed in wet ink
Mandatory Immigration Check-in

COMPLETE IMMIGRATION CHECK-IN 3 DAYS UPON ARRIVAL TO CHARLOTTESVILLE

STEP 1: UPDATE YOUR U.S. ADDRESS

A. Log onto UVA SIS

B. On the left-hand panel, select “My Profile” then “Contact Info”

C. Add or edit your “Mailing” address with your local Charlottesville address

D. Make sure to click on “Save”
**Mandatory Immigration Check-in**

COMPLETE IMMIGRATION CHECK-IN 3 DAYS UPON ARRIVAL TO CHARLOTTESVILLE

**STEP 2: GATHER YOUR IMMIGRATION DOCUMENTS**

Create digital copies of the following documents

- Signed I-20 or DS-2019
- Clear copy of your passport (biographical page)
- Clear copy of your visa sticker in passport
- Copy of your I-94 (not travel history)
Mandatory Immigration Check-in

COMPLETE IMMIGRATION CHECK-IN 3 DAYS UPON ARRIVAL TO CHARLOTTESVILLE

STEP 2: ACCESS ISSP CONNECT

A. Navigate to [ISSP Connect](#)

B. Navigate to the “Immigration Dashboard”

C. Complete the “Immigration Check-in” request. Upload all relevant immigration documents as listed in previous slide

D. Make sure you click on the “Submit” button to fully complete your request
**Mandatory Immigration Check-in**

**REMINDEERS:**

A. Initial students are not eligible to enter the United States earlier than 30 days prior to program start date.

B. Failure to complete immigration check-in will result in the cancellation of your student status.